

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
NOVEMBER 27, 2023 – 7:00 P.M.**

The Silt Board of Trustees held their regular meeting on Monday, November 27, 2023. Mayor Richel called the meeting to order at 7:12 p.m.

Roll call	Present	Mayor Keith Richel Mayor Pro-tem Derek Hanrahan Trustee Chris Classen Trustee Samuel Flores Trustee Andreia Poston
	Absent	Trustee Justin Brintnall Trustee Jerry Seifert

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Town Treasurer Amie Tucker, Community Development Manager Nicole Centeno, Deputy Town Clerk Lori Malsbury, Lieutenant Matt Gronbeck, Attorney Michael Sawyer and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Introduction of New Personnel

Lieutenant Gronbeck introduced Angelo Waganer who has recently been hired as a Community Service Officer. The Board welcomed Mr. Waganer.

Consent Agenda –

1. Minutes of the November 13, 2023 Board of Trustees meeting
2. Approval of the 7-Party Memorandum of Understanding Regarding Garfield County Senior Programs 2024
3. Approval of the Intergovernmental Agreement for Garfield County Senior Programs Traveler Services for 2024
4. **Resolution No. 32, Series 2023**, A RESOLUTION AUTHORIZING AND SUPPORTING A COMMUNITY IMPACT GRANT APPLICATION TO GREAT OUTDOORS COLORADO FOR THE COMMUNITY PARK RENOVATION PROJECT
5. **Resolution No. 33, Series 2023**, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, OF THE COUNTY OF GARFIELD AND THE STATE OF COLORADO AUTHORIZING SIGNING OF THE COLORADO RIVER WILDFIRE COLLABORATIVE MEMORANDUM OF UNDERSTANDING (MOU)
6. **Resolution No. 36, Series 2023**, A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A DEPARTMENT OF LOCAL AFFAIRS MORE HOUSING NOW & LAND USE INITIATIVE IN THE AMOUNT OF \$67,500 FOR A TOTAL PROJECT COST OF \$75,000, IN ORDER TO UNDERTAKE A HOUSING NEEDS ASSESSMENT AND UPDATE THE TOWN OF SILT'S LAND USE CODE

Trustee Flores made a motion to approve the consent agenda as presented. Mayor Pro-tem Hanrahan seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – Administrator Layman stated that during the budget presentation additional questions could be addressed that were brought up by the Board during the work session.

Resolution No. 34, Series 2023, A RESOLUTION OF THE BOARD OF TRUSTEES APPROVING A SPECIAL USE PERMIT FOR THE OPERATION OF A BREWPUB AND FOOD TRUCK AT 502 UNITS 504 AND 506, AS WELL AS 550 FRONT STREET, WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

Community Development Manager Centeno went through her staff report explaining the application for a proposed brew pub with food truck. Applicant, Rich Lynch was present to answer questions. He stated that he would not run his food truck should he have a guest food truck on site. Mr. Lynch asked that he be allowed to brew and distribute beer to the public before he officially opens next spring. The Board suggested changing the hours of operation so that he could remain open from 11:00 a.m. to 10:00 p.m. daily.

The public hearing was opened at 7:50 p.m. There were no public comments and the hearing was closed at 7:51 p.m.

Trustee Classen made a motion to approve Resolution No. 34, Series 2023, A RESOLUTION OF THE BOARD OF TRUSTEES APPROVING A SPECIAL USE PERMIT FOR THE OPERATION OF A BREWPUB AND FOOD TRUCK AT 502 UNITS 504 AND 506, AS WELL AS 550 FRONT STREET, WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO with all of the conditions listed by staff along with an additional condition that the hours of operation be changed to 11:00 a.m. to 10:00 p.m. daily. Mayor Pro-tem Hanrahan seconded the motion, and the motion carried unanimously.

Approval of a new Brew Pub Liquor License for All in Brewing, LLC

Deputy Town Clerk Malsbury then went through her staff report and went over the conditions of approval. Mr. Lynch stated that he would like to start brewing and distributing to the public before the fence is installed and all other conditions have been met which probably won't be until spring. Ms. Malsbury stated that she didn't believe that the applicant would be able to do that but would check with the state. There was brief discussion about if the applicant could be approved for just the building until the fence was built. It was stated that the applicant would need to apply for a modification of premise due to the change to the original submittal. It was explained that the applicant would need to submit a new diagram and paperwork if he chose to go that route. Mr. Lynch stated that he would just get the fence done so the application could be approved tonight.

The public hearing was opened at 8:06 p.m. There were no public comments and the hearing was closed at 8:06 p.m.

Trustee Flores made a motion to approve the Brew Pub Liquor License for All in Brewing, LLC with the five conditions stated in the staff report. Mayor Pro-tem Hanrahan seconded the motion, and the motion carried unanimously.

Resolution No. 35, Series 2023, A RESOLUTION OF THE BOARD OF TRUSTEES APPROVING A SPECIAL USE PERMIT FOR THE OPERATION OF A FOOD TRUCK AT 125 S 7TH STREET, WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

Community Development Manager Centeno went over her staff report regarding a food truck that would like to go in at 125 S 7th Street. She proceeded to go over the conditions by staff. Applicant Maria Sanchez was present to go over her plans, adding that their plan is to be open early so that people can stop by and pick up breakfast on their way to work. There was brief discussion about having gravel in place for on-site parking to assist with keeping mud off of the streets. There was also discussion on whether to require the applicant to tie onto town water and sewer now or in the near future. Trustee Classen excused himself from the meeting at 8:27 p.m.

The public hearing was opened at 8:36 p.m. There were no public comments and the hearing was closed at 8:37 p.m.

Mayor Pro-tem Hanrahan made a motion to approve Resolution No. 35, Series 2023, A RESOLUTION OF THE BOARD OF TRUSTEES APPROVING A SPECIAL USE PERMIT FOR THE OPERATION OF A FOOD TRUCK AT 125 S 7TH STREET, WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO with the conditions stated in the staff report and also that if there is on-site parking that it in needs to be graveled and also that there is a written intent to connect to town water and sewer in two years or less. Trustee Flores seconded the motion, and the motion carried unanimously.

Draft 2024 Budget Presentation: Revenue & Expense Projections, Fund Balances, Priorities

Administrator Layman went through his draft 2024 budget wrap-up presentation in preparation of approving the 2024 budget at the next meeting. Trustee Classen returned to the meeting at 8:55 p.m. There was brief discussion to get clarification of certain line items as well as other various budget questions.

Second reading of **Ordinance No. 7, Series 2023, AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING CHAPTERS 2.08 AND 2.44 OF THE SILT MUNICIPAL CODE, TO ESTABLISH PROCEDURES FOR COLLECTIONS OF MONEY OWED TO THE TOWN AND THE SILT MUNICIPAL COURT, TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO**

Town Clerk McIntyre stated that there have been no changes since first reading and recommends approval.

The public hearing was opened at 9:12 p.m. There were no comments and the hearing was closed at 9:13 p.m.

Trustee Classen made a motion to approve second reading of Ordinance No. 7, Series 2023, AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING CHAPTERS 2.08 AND 2.44 OF THE SILT MUNICIPAL CODE, TO ESTABLISH PROCEDURES FOR COLLECTIONS OF MONEY OWED TO THE TOWN AND THE SILT MUNICIPAL COURT, TOWN OF SILT, GARFIELD

COUNTY, STATE OF COLORADO. Mayor Pro-tem Hanrahan seconded the motion, and the motion carried unanimously.

October 2023 Financial Report

Treasurer Tucker went over the financials and answered questions.

I-70 Water Main Crossing Project Award

Director Fonner went over his staff report stating that this project is for the I-70 water main crossing that would provide a new water main from the south side of River Frontage Road to the intersection of Front Street and 7th Street with borings under the Interstate and railroad. He added that the project would replace an aging ductile iron line currently in use and that the line would be increased from 10-inch to 12-inch.

Mayor Pro-tem Hanrahan made a motion to award the I-70 Water Main Crossing Project to Clayco Construction. Trustee Classen seconded the motion, and the motion carried unanimously.

Administrator and Staff Comments

Administrator Layman went over the recent fall events that were all successes. Director Fonner stated the IMTPR has not made a decision yet and that it probably wouldn't be taking place until January.

Updates from Board / Board Comments

The Board commented about the great fall events hosted by the town, the newly paved streets and alley and thanked staff for all of their hard work. There was lengthy discussion regarding the amount of discussion that sometimes takes place on agenda items and an effort to create a better meeting model and to be more disciplined and adhere to the time frames that are dedicated to each topic. It was suggested that if a topic goes longer than the requested amount of time, that it should be moved to the next agenda in an effort to not always be behind schedule at each meeting. There was also a concern about how long the meetings can be especially when there is a work session beginning at 5:30 p.m. Administrator Layman stated that he would like to schedule a representative from DOLA to meet with the Board on January 29, 2024 and that this would be a good discussion to continue at that time along with continued discussions about our 5-year plan.

Executive Session

Mayor Richel made a motion to go into executive session for a conference with the Town Attorney for the purpose of receiving legal advice on a specific legal question under CRS Section 24-6-402(4)(b) – Remote participation policy discussion. Trustee Classen seconded the motion, and the motion carried unanimously. The Board adjourned to executive session at 9:47 p.m.

At the end of executive session, Mayor Richel made the following statement: "The time is now 10:17 p.m. and the executive session has concluded. No formal action was taken in the

executive session. The participants in the executive session were: Keith Richel, Derek Hanrahan, Sam Flores, Chris Classen, Andreia Poston, Jeff Layman, Sheila McIntyre, Amie Tucker and Mike Sawyer. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.

Adjournment

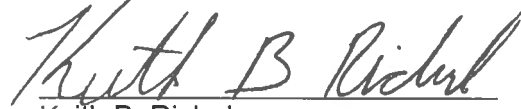
Trustee Poston made a motion to adjourn. Trustee Classen seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 10:18 p.m.

Respectfully submitted,



Sheila M. McIntyre
Town Clerk, CMC

Approved by the Board of Trustees



Keith B. Richel
Mayor

